

MINUTES FOR THE BOARD OF ADJUSTMENT MEETING

August 26, 2011

- I. **ATTENDANCE** – The Chairman called the meeting to order at 1:00 p.m. in the Council Chambers, 200 East Main Street, on August 26, 2011. Present were Chairman Louis Stout; staff members Jim Marx, Bill Sallee, Barbara Rackers and Wanda Howard, as well as Rochelle Boland of the Law Department.
- II. **APPROVAL OF MINUTES** – None at this time.
- III. **PUBLIC HEARING ON ZONING APPEALS**
 - A. **Postponement or Withdrawal of any Scheduled Business Item**

Chairman Stout announced that, due to the lack of a quorum, there would be no Board of Adjustment meeting held today. He stated that a special meeting would be held on September 9th at 2:00 p.m. in the Council Chambers, in order to hear the five items listed on the agenda. It was noted that staff would notify the Board members, as well as the appellants, about the scheduled special meeting.

Chairman Stout asked staff how the general public would be notified of the change in the meeting date. Mr. Sallee responded that notice of the change would be provided to the *Herald-Leader* in a legal advertisement, and listed on the GTV3 meeting schedule as well. He said staff also would investigate the possibility of re-sending notification letters to the surrounding neighbors.
- IV. **ADJOURNMENT** - Since there was no further business, the Chairman declared the meeting adjourned at 1:01 p.m.